

BUILDING FUNDING SOLUTIONS LIMITED Privacy Notice

Who we are

Building Funding Solutions Ltd are Commercial Finance Brokers based in Worplesdon, Surrey. We act as a broker for our clients. Building Funding Solutions Ltd are Authorised and Regulated by the Financial Conduct Authority. FRN 626419.

How we will use the information about you

Here at Building Funding Solutions Ltd we take your privacy seriously and will use your personal information in a number of ways which will help us;

1. make lender decisions,
2. for fraud prevention,
3. for audit,
4. for statistical analysis,
5. credit reference checks

We may share your information with, and obtain information about you from, credit reference agencies or fraud prevention agencies. .

We will not disclose your information to any company outside of those lenders & Master Brokers approached by us trying to source acceptable funding for you except to help prevent fraud or if required by law to do so.

Your Personal Data:

What we need

Building Funding Solutions Ltd will be what is known as the controller' and the 'processor' of the personal data you provide to us. We collect personal data about you which may also include any special types of information or location-based information.

We also gather

Name, address, email, dependents, financial status & all required supporting information deemed relevant to enable us to evaluate fully your funding requirement & make a suitable and accurate funding proposal (based on the information supplied) to a panel of prospective lending sources on your behalf

Why we need it

We need to know your basic personal data in order to provide you with an accurate recommendation for your personal circumstances. We will not collect any personal data from you we do not need in order to provide and oversee this service to you.

For processing of data to be lawful under GDPR Building Funding Solutions Ltd use;

- (a) Consent: the individual has given clear consent for you to process their personal data for a specific purpose.
- (b) Legal obligation: the processing is necessary for you to comply with the law (not including contractual obligations).
- (c) Vital interests: the processing is necessary to protect someone's life.
- (d) Public task: the processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

(e) Legitimate interests: the processing is necessary for your legitimate interests or the legitimate interests of a third party unless there is a good reason to protect the individual's personal data which overrides those legitimate interests. (This cannot apply if you are a public authority processing data to perform your official tasks.)

What we do with it

All the personal data we use is controlled by Building Funding Solutions Ltd in the UK, however, for the purposes of IT hosting and maintenance, this information is located on servers within the European Union. No 3rd parties have access to your personal data unless the law allows them to do so. We have a Data Protection regime in place to oversee the effective and secure processing of your personal data.

We may pass your data to prospective lenders & Mater Brokers in order to provide you with offers of products suitable to meet your customer requirements.

Your data is stored electronically on our cloud encrypted server. Our server is based in the UK

How long we keep it

We are required under regulation to keep your basic personal data, such as name, address, contact details etc for a minimum of 6 years, after which time it will be destroyed..

What are your rights?

If at any point you believe retained information is incorrect you can request to see this information and even have it corrected and possibly deleted. Providing you with this information is free of charge, but charges may apply for excessive requests.

If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Where relevant, you have the right to withdraw consent at any time and this means that we cannot process your data provided without your consent.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO).

Our Data Protection Officer is Beverley Ham and you can contact them at beverley@buildingfundingsolutions.co.uk

We will share your details with the chosen panel of prospective lenders and Master Brokers so that they process your information, allowing Building Funding Solutions Ltd to offer suitable and sustainable products that they provide. If you consent to us passing your details for that purpose sign to confirm.

Signed..... For & on behalf of.....

Print Name..... Dated.....